((•)) TRUTRAC
DRIVER CENTERED SAFETY

Driver Cab Card
Geotab Drive App meets the requirements set forth in § 395.15 of 49 CFR Part 395. Geotab's HOS Certificate can be found at the carrier's main office location.

1 Logging In

- Enter your User Name in the first "Text Field"
  Tap anywhere in the long box and type _____
- Enter your Password in the second "Text Field"
  Tap anywhere in the long box and type _____
- Tap the → button or **Login** to start logging in.

If you get an error, or are having trouble, try typing your information again. Take care to press the correct letters and #'s. If you keep getting an error. Call your Admin for help.

2 Selecting a Vehicle and/or Trailer

- If you are using the same Vehicle as last time, you will see 🚚, the name and last date/time used.
  Tap **Continue**
- If using the same Trailer, Tap **Continue** or Attach a Trailer by sliding up the window and selecting one from the list available 🔍10701

To Drop a Trailer tap ⊖ To Add a Trailer tap **➕ New**

3 DVIR Pre-Trip Inspection

- Tap the **📋 Inspect** button to start your Inspection
  If you would like to skip the Inspections tap **✖ Skip**
- First you will need to **✔ Certify previous inspection**
  If you had repairs, verify that the repairs are complete.
- Next start today's inspection. Slide up window & tap
  🔍Defect *only* if defect is found. If no defects tap
 **No defects** Then tap **Yes** to sign report.

4 Selecting a Defect

- Tap the 🔍Defect button to select the problem area, choose defects from the new window & tap **Done**
  You may pick more than one. To exit without selecting, tap ✖
- Next slide up window & tap **Done** to submit.
- Next tap **Yes** to certify you followed regulations.
- If pulling a trailer, follow same steps to log DVIR.
  A DIVR *must* be completed after a roadside violation!

Logging out

1 Touch your User name

- Touch your user name in the Upper Right hand corner, and tap the Log out button.
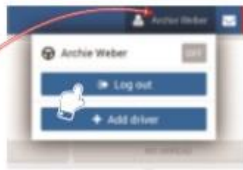
2 Verify your Logs

- If you driven the vehicle today, you will have to Verify your Logs. Tap the **Verify** button and then tap **Agree** to to continue to the next step.

3 Post Trip Inspections

- Tap the **📋 Inspect** button to start your Inspection
- First you will need to **✔ Certify previous inspection**
  If you had repairs, verify that the repairs are complete.
- Next start your Post Trip inspection. Slide up window & tap 🔍Defect *only* if defect is found. If no defects tap
  No defects Then tap **Yes** to sign report.

4 Set your New status

- Off Duty is Pre-Selected, you just need to tap the **Set New Status** button and wait for the tablet to sync with the system. When you see your Login and Password area, you are done. Great job!

Roadside Inspection

In your **HOS Page** - tap the Options button - slide window up until you see the Generate button. Tap Generate and wait for Officer.

Tap **Generate** and hand the tablet and this card to Officer.

EXEMPTIONS	
INFORMATION	
Current driver	Archie Weber archie@admin2000.net
Timezone	America/New_York
Home terminal	Admin Office 1518 Wild Iris Ln. Fleming Island, Fl 32003
Carrier Number	2955875
Ruleset	USA Property 60-hour/7-day
Compliance report	Generate
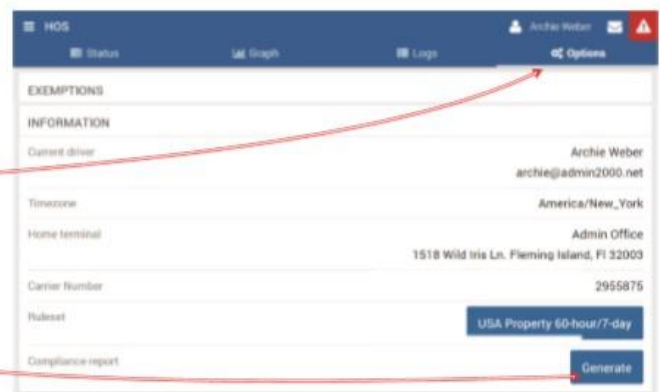
Understanding the Screens

Dashboard - *this is Home Base*

HOS- Takes you to your Logs.

HOS
OFF

DVIR

Messages

Archie's Ram

Assets - Your Vehicle Your Trailer Your Load(shipment)

DVIR - Where your inspections are stored

Messages - Sent to and from the office

Dashboard Menu's

Geotab Drive
- Dashboard
- HOS
- DVIR
- Messages
- Alarms
- Settings

Vehicle connected
Geotab Drive connected
GPS disconnected

Archie Weber
Log out
Add driver

Side Menu - Tap the Burger Button, or slide in from the left

Alert Menu - "Device not Charging" No stress, just re-plug the cord.

Driver Profile - Tap your name - Tap Log out each night with this button.

Assets Menu's

Assets — Archie Weber

Archie's Ram — Change

TRAILERS — New | Attach

No trailers attached

SHIPMENTS — New

Vulcan Quarry Gravel 158956

Assets Menu - Your Vehicle, Trailer & Shipment are here. Add and Delete shipments from this page.

Tap NEW - to add shipment
Tap MINUS - to drop shipment

Add Shipment Menu

Add Shipment — Archie Weber

Goldhead Quarry

Sand

1258965

Add

Add Shipment Menu
Fill in each text field and tap ADD button to submit.

TIP: Use the Microphone button on the keyboard, and talk-to-text the information.

Hours of Service Sub-menu's

HOS — Archie Weber
Status | Graph | Logs | Options

8:00 left

Rest in	8:00
Driving left	10:44
Workday left	10:06
Cycle left	57:29

OFF | SB
D | ON

Status Menu -
Change Duty Status here
View count down clocks
On-Duty and Driving will **AutoLog** while driving vehicle.
Driving will set after 5mph, and On-Duty sets after 5 minstop.

HOS — Archie Weber
Status | **Graph** | Logs | Options

← May 19, 2017 →

	12AM 2AM 4AM 6AM 8AM 10AM 12PM 2PM 4PM 6PM 8PM 10PM 12AM	
OFF		13h 12m
SB		0h 0m
D		0h 16m
ON		2h 15m

ARCHIE'S RAM
Starting odometer — 7445.1mi
Ending odometer — 7451.4mi

Graph Menu -
Inspect your Graph here.
TIP: Make edits by tapping on the exact area of the log.

HOS — Archie Weber
Status | Graph | **Logs** | Options

Add log

May 19, 2017		4.5mi	Verify
OFF	May 19, 2017 12:59 PM	2mi NNE FL Fleming Island	02:43
ON	May 19, 2017 12:31 PM ✔	2mi NNE FL Fleming Island	00:28
D	May 19, 2017 12:16 PM ✔	FL Fleming Island	00:15
ON	May 19, 2017 11:27 AM ✔	2mi NNE FL Fleming Island	00:49
D	May 19, 2017 11:26 AM ✔	1mi NNE FL Fleming Island	00:01
ON	May 19, 2017 10:28 AM ✔	2mi NNE FL Fleming Island	00:58
OFF	Continued from previous day		10:29

Logs Menu - View, Edit, and Annotate Logs. Tap Log to edit.
Verify Logs with the White Verify button.

HOS — Archie Weber
Status | Graph | Logs | **Options**

Options Menu -

EXEMPTIONS
Adverse Driving Conditions — Apply today

Yard Move - Tap Start - For On-Duty Not driving while slowly moving in yard. *Great for load yards.* — Start

Personal Use - Tap Start - For Off-Duty driving while driving company vehicle to and from **Company Depot or Safe Haven**

INFORMATION
Current driver — Archie Weber

DON'T FORGET to Tap STOP button to halt move.

Timezone — America/New_York
Home terminal — Admin Office